

CALL FOR APPLICATION – SUBJECT MATTER SPECIALIST

Applications are invited from qualified Gambians to serve as Subject-Matter-Specialist in the National Assembly.

Qualifications

Applicants must either possess: -

1. A Master's Degree in a relevant field of studies from a recognized university with five to seven years work experience in either a public or a private institution; or
2. A Bachelor's Degree or a Professional qualification in a relevant field of studies from a recognized university with ten to seven years work experience in either a public or a private institution.

Duties

A successful candidate as a subject matter specialist will: -

1. Assist Committees of the National Assembly in considering—
 - a) the Auditor General's report on the audited accounts of the central government,
 - b) the annual reports and audited financial statements of public enterprises and government agencies, and
 - c) any other related matter.
2. Prepare policy briefs and expert summaries for Committees of the National Assembly on every report presented before them.
3. Provide independent, impartial, and professional guidance, opinions, or advice, on all issues of fact, policy, or practice, within his or her competence, arising at the pre-deliberation stage and during deliberations of committees of the National Assembly.
4. Perform such other duty as may be assigned by a committee or the National Assembly.

Requirements

Applicants shall submit: -

1. Copies of academic and professional qualification and other supporting documents.

2. Two written references, one of which must be a professional reference as to the suitability of the applicant for carrying out work as a subject matter specialist.

Privileges & Entitlement

A subject Matter Specialist shall; -

1. Be paid an honorarium during every sitting of a National Assembly oversight committee at the prescribed rate.
2. Be free from all liabilities (civil/criminal) arising from service to the committees of the National Assembly.

All application must be submitted to the Office of the Clerk not later than Monday, 20th June 2022 @ 2:00 pm. Only shortlisted applicants will be contacted.